

## Respiratory Care Advisory Board Meeting Minutes

Date: 12/09/2022

Time: 10:00 AM

Location: CAH 246

Attendance: Susan Pearson, Diane Fort, Amy Rinehart, McKennah Burmeister, Nikhil Brueggemann, Dr. Seth Malin, Darrell Ratliff, Jason Ratliff, Faith Bentley, Amy Murray, Deb Chapman, Dr. Brian Dykstra, Kim Leonard, Jan Burdick, Ben Herbert, Chris Stroven, Jason Ramsey

Topic	Discussion	Action
Call to Order	Meeting called to order by Amy Rinehart	
Welcome & Introductions	<ul style="list-style-type: none"> <li>Jason Ramsey introduced himself. Jason is our new Clinical Director for the RCP program.</li> <li>Ben Herbert was introduced as our new Pathways Advisor.</li> </ul>	
Review of Minutes	The minutes from the Advisory Board meeting held on May 4, 2022	Motion to approve by Diane Fort and seconded by Dr. Malin. All approved.
College & Program Updates	<p>A. Holistic Admissions</p> <ol style="list-style-type: none"> <li>The college would like to move to a holistic admission process fall of 2023. The board looked over the current Nursing Program's holistic admissions application. The Health Careers and Sustainable Food programs have also put a retention process in place to follow students and provide support for their success.</li> <li>50% to 60% of the RCP applicants are second choice students. This application process requires them to put thought into why they want to go into RCP.</li> <li>Students are provided guidance toward how to fill out the application via workshops.</li> <li>The current students shared their full support for a holistic application process; diversity and welcoming stronger whole students-not just</li> </ol>	<ul style="list-style-type: none"> <li>Diane Fort would like to see KRESA students receive points for being a health career student in high school.</li> <li>Be sure that rubric includes life experience.</li> <li>Discussion led to the Drug Screen</li> </ul>

	<p>academically strong.</p> <p>e. GPA weighs 50% of the overall score.</p> <p>B. Health Careers Handbook</p> <p>a.</p> <p>C. PN Program – This Practical Nursing certificate program is currently underway</p> <p>D. RN Completion Program</p> <p>a. Plan to include RCP students in</p> <p>E. Surg Tech</p> <p>a. Sterile Processing certificate is currently offered through the Groves as a non-credit option-that will be considered.</p> <p>i. Bronson has offered their labs for these students.</p> <p>b. The college is looking to introduce a Surg Tech Program.</p> <p>F. Health Careers Handbook – feedback on the following policies</p> <p>a. Dress Code</p> <p>i. Important that board members weigh in so that we are sure to capture affiliate’s protocols.</p> <ol style="list-style-type: none"> <li>1. Watches, rings...jewelry as well as long sleeves.</li> <li>2. Scrub colors from navy/grey to all grey.</li> <li>3. Under “nails....” Typo. Tattoo...Typo</li> </ol> <p>b. Social Media Policy</p> <p>i. Grammar to address</p> <p>c. Conduct/Professionalism</p> <p>i. Members are asked to let Susan know of any edits.</p>	<p>appeal process by the college. Dr. Dykstra brought up the point of allowing students that win an appeal; the affiliate does not have to accept the student. Concerns of introduction of biases.</p> <ul style="list-style-type: none"> <li>• Question: What if someone retested and the results are negative, will they be let into the affiliate? KVCC will need a time period between testing positive and retesting. How long?</li> <li>• Jason indicated that we would reach out to each affiliate to see what their drug protocols are and compile information for review.</li> </ul>
<p>10 Year CoARC Accreditation</p>	<p>A. The accreditation committee gave a stellar review of the program!</p>	

Clinical Updates -Jason Ramsey	<ul style="list-style-type: none"> <li>A. Late stages of finalizing contracts with CareLinc and St. Mary's in Grand Rapids.</li> <li>B. Jason will reach out to each clinical manager at sites to get specific information each about the site and create an information sheet; to aid student's ease of placement.</li> <li>C. Drafts of clinical schedules will be sent out around the holidays.</li> </ul>	
Student and Graduate Comments	<ul style="list-style-type: none"> <li>A. McKennah mentioned that they will start an RCP club. Initially via Zoom</li> <li>B. Comments about the great work that Jason has done stepping into the role.</li> <li>C. Discussions to change dress code to scrub attire in labs here at KVCC. Endorsed by students.</li> </ul>	
Program Updates	<ul style="list-style-type: none"> <li>A. Program data will be shared in the spring.</li> <li>B. CoARC surveys will be sent out prior to meeting.</li> </ul>	Listed above.
Additional Comments-Other	<ul style="list-style-type: none"> <li>A. Amy Rinehart shared that Bronson just purchased Tankless iNO</li> <li>B. Time-saver and saves on storage.</li> <li>C. Seeing more of the Covid protocols related to long-term Covid. Including this in the learning in the early part of 2nd year.</li> <li>D. The program will add A-line draws to lab experience.</li> </ul>	
Next meeting:	<ul style="list-style-type: none"> <li>A. Friday, March 3, 12:00 PM at Texas Township Campus – Room TB Announced</li> </ul>	
Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 10:13 AM</li> </ul>	

Commented [FB1]:



# **Respiratory Care Program Advisory Board Meeting**

December 9, 2022

# AGENDA

1. Call to Order
2. Welcome & Introductions
3. Approve 5/4/2022 minutes
4. College & Program Updates
5. Clinical Updates
6. Student/Graduate Comments
7. Other



# RCP Advisory Board Members

## ▶ MD Members

- ▶ Dr. Seth Malin
- ▶ Dr. Brian Dykstra

## ▶ Clinical Affiliate Members

- ▶ Amy Rinehart – Chair
- ▶ Jan Burdick
- ▶ Kristi Holmes
- ▶ Nick Jenema
- ▶ Angie Johnson
- ▶ Kim Leonard
- ▶ Zaundra Lipscomb
- ▶ Deb Chapman
- ▶ Christy Neve
- ▶ Darrell Ratliff
- ▶ Jessica Sturgill

- ▶ Scott Thomas

- ▶ Angela Worsley

## ▶ Community Members

- ▶ Diane Fort
- ▶ Linda McMann

## ▶ Student Members

- ▶ McKennah Burmeister
- ▶ Nik Brueggemann

## ▶ Graduate Members

- ▶ Mollie Babbitt
- ▶ Jacob Holiday

## ▶ KVCC Representatives

- ▶ Tanya McFadden
- ▶ Jason Ramsey

- ▶ Susan Pearson

- ▶ Chris Stroven

- ▶ Amy Murray

- ▶ Ben Herbert

# Let's get started!



- ▶ **Introductions**
  - ▶ Jason Ramsey
  - ▶ McKennah Burmeister
- ▶ **Approve AB Minutes from May 2022**



# College & Program Updates

- ▶ Holistic Admissions
- ▶ PN Program
- ▶ Surgical Tech Program
- ▶ RN Completion Program
- ▶ Health Careers Handbook/ Draft Policy Statements:
  - ▶ Dress Code
  - ▶ Social Media
  - ▶ Professionalism





# CoARC Accreditation

- ▶ July 2022, the program received continuing accreditation status. Next accreditation self-study/site visit will be in 2032.



# CLINICAL UPDATES

▶ Jason Ramsey



# What do the students & graduates have to say?

- ▶ Mollie & Jacob – Graduates
- ▶ Nik & McKenna – 2<sup>nd</sup> year students



**What's  
the  
buzz?**



Additional Comments?





Next meeting:

**Friday March 3,**

**12:00 p.m. at Texas Township Campus**



# Health Careers Program Admission Ranking Criteria

Effective April 2019

## Ranking Criteria:

1. In order to apply to a KVCC Health Careers Program, students must complete all prerequisite courses, each with a 2.0 or better grade.
2. All prerequisite Science and Math (HCR, BIO, CHM and MATH) courses must be completed within 7 years of the Health Careers Program application deadline.
3. Exceptions to rules can only be determined by the Program Director in consultation with the Dean.

		Prerequisite GPA	Ranking Points	TOTAL Possible Points
<b>A.</b>	Prerequisite courses GPA (Average GPA will be calculated for all the prerequisite courses required for the specific program the student is applying into)	4	80	<b>80</b>
		3.9	75	
		3.8	70	
		3.7	65	
		3.6	60	
		3.5	55	
		3.4	50	
		3.3	45	
		3.2	40	
		3.1	35	
		3	30	
		2.9	25	
		2.8	20	
		2.7	15	
		2.6	10	
2.5	5			
	2.4-2.0	0		
<b>Applicants can only receive points in <u>ONE</u> category - B, C, D or E</b>				
<b>B.</b>	Current Health Occupation License or credential with Bachelor Degree		20 Max	<b>20</b>
<b>C.</b>	Current Health Occupation License or credential with related Associate Degree (or Paramedic license)		15 Max	
<b>D.</b>	Current Health Occupation License/certificate/credential (ex: LPN, EMT, CMA, RDA)		10 Max	
<b>E.</b>	Non-credit health care training (ex: CNA, PCA, CDA, MFR, Phlebotomy) <i>Please note: CPR certification alone will not count</i>		5 Max	
<b>F.</b>	Residency with KVCC District		2	<b>10</b>
<b>G.</b>	12 or more KVCC credits (2.0 or better grade in each course)		3	
<b>H.</b>	No repeats in Science/Math prerequisite courses. A course <u>withdrawal</u> will be counted as a "repeat".		5	
<b>MAXIMUM POINTS</b>				<b>110</b>
<i>NOTE: The above ranking criteria will be applied when a program has more applicants than seats available.</i>				